Shelby County Janitorial Services

ADDENDUM NO. 2

Date: November 19, 2026

RE: Shelby County Janitorial Services

BID DATE AND TIME:
Tuesday, November 24, 2026 at 2:00 p.m. CST

Location for the bid opening remains the Shelby County Manager's Office, located at 200 West College Street, Room 123, Columbiana, Alabama, 35051

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General:

The Mandatory Pre-Bid Conference Sign-In Sheet is included in this addendum.

Project Manual, Plans and Specifications:

None

Substitution Request:

None

Questions and Clarifications:

Q1 - Are bidders permitted to submit a proposal for only one geographic area (e.g., Area #2, Area #3, or Area #4), or must a bidder submit pricing for all three areas to be considered responsive?
A1 - Yes

Q2 - If single-area bids are permitted, how should a bidder complete the staffing fields and pricing lines for the unbid areas on the Proposal Form (for example, by entering "No Bid" or leaving them blank)?
A2 - All areas should be bid.

Q3 - The Specifications and Sample Contract (§4(b)) require the Contractor to have an established, operating office within fifty (50) miles of Columbiana. If a bidder is based in Utah and would perform the work through a local Shelby County–area subcontractor that maintains an established office within fifty miles of Columbiana (subject to the County's prior written approval of subcontracting under §4(c)). Would the performing subcontractor's local office satisfy this requirement, or must the prime Contractor itself maintain?
A3 - The bidding contractor must meet all the requirements of the bid specifications.

Q4 - The proposal requires three (3) commercial references, including at least one for janitorial services of 50,000 square feet or more performed for two or more years. May those references be the references of the proposed performing subcontractor, which would be the firm actually providing the janitorial services?
A4 - The bidding contractor must meet all the requirements of the bid specifications.

Q5 - Invitation states that no bid will be accepted from a Contractor without representation at the November 19 pre-bid conference. May a representative of our proposed subcontractor attend and sign in on bidding contractor’s behalf as our representative?
A5 - The bidding contractor must have a representative present at the pre-bid conference. The representative shall be employed by the bidding contractor. Subcontractors are welcome to attend in addition to the bidding contractor’s representative.

Q6 - The Invitation (Method of Award) requires bidders to submit three commercial client references, including one covering janitorial servicing of 50,000 square feet or more of commercial office space for two or more years. Can a bidder perform this contract with an established local janitorial subcontractor (subject to the County's written approval under the contract's subcontracting clause). May the bidder satisfy the reference requirement with the references of its disclosed performing subcontractor?
A6 - The bidding contractor must meet all the requirements of the bid specifications.

Q7 - The Specifications state the Contractor must have an established, operating office within fifty (50) miles of Columbiana. Is that requirement satisfied by the performing subcontractor's established office within that radius, or must the bidder itself maintain the office?
A7 - The bidding contractor must meet all the requirements of the bid specifications.

Q8 - Paragraph 2 of the attached Certificate of Compliance with Act 2023-409 describes a contractor "with 10 or more full-time employees." If a bidder has fewer than 10 employees. How should a bidder with fewer than 10 full-time employees complete and submit this certificate?
A8 - If the bidder has fewer than this number of employees a statement to this effect shall be submitted with the bid in lieu of this document.

Q9 - The Invitation states in one place that "Evidence of all insurance coverages must be submitted with bid," and in another that evidence of Workers' Compensation and General Liability "shall be received within 20 calendar days after bid award." Which timing governs?
A9 - Evidence shall be provided with the bid that the bidding contractor either has in place the required insurance and workman’s compensation coverage or proof of their ability to be able to obtain such if awarded the contract within 20 calendar days with the County named as additional insured on the certificate.

End of Addendum

Shelby County Janitorial Services - Areas 2, 3 & 4
Mandatory Pre-Bid Meeting Sign-In Sheet
11/19/2026 - 10:00 am

Company Name	Company Address	Contact Name	Email Address	Phone Number
Shelby County	280 McDow RoadColumbiana, AL 35051	Trey Gauntt	trey@shelbyal.com	205-670-6461
Shelby County	280 McDow RoadColumbiana, AL 35051	Ginger Criss	gcriss@shelbyal.com	205-670-6461
Shelby County	280 McDow RoadColumbiana, AL 35051	Gina Lecroy	rlecroy@shelbyal.com	205-670-6461
Shelby County	280 McDow RoadColumbiana, AL 35051	Shawn Mills	smills@shelbyal.com	205-670-6461
CDI Janitorial	1005 Commerce Blvd, Pelham AL 35124	Charles and Melissa Dixon	charlesdixoncdi@att.net melissadixoncdi@att.net	205-903-6558
MM Contracting Service	454 Eagle Pointe	Daniel and Mike	mmcontractingservices@yahoo.com	980-295-3890
Community Cleaning and Maintenance	25 W Oxmoor Rd, Birmingham AL 35209	Tracy Wright	Tracy@mycommunitycleaning.com	205-440-7024
Baza Cleaning Sevices	7223 1st Ave N, Birminham AL 35206	Danny and Juventino	bazaservices@hotmail.com	888-995-0606
AFS	1325 Union Hill Ind. Ct.	Craig Zak	czak@amfacility.com	770-318-0933
Championship Enterprise Inc.	2625 2nd Ave N, Birmingham AL 35203	Margit Hutton and Antonio London	mhutton@champsinc.us alondon@champsinc.us	205-621-8415 205-739-9269
Pro Team Janitorial	PO Box 312, Helena AL	Giovanni Mendoza	proteamjanitorial@gmail.com	205-218-0065
J Williams Janitorial LLC	4009 Wescott Circle, Moody AL 35004	Johnny Williams	williamsjohnny1@yahoo.com	205-773-8271
Acoff Building Service	1017 19th St N, Bessemer AL 35020	Gabriel Acoff	info@acoffbuildingservices.com	205-422-0161
Corporate Facilities CFM	1020 9th Ave SW, Bessemer AL 35022	Curtis Ballard	cballard@corporatecfm.com	205-613-0853
Freedom Global Solutions	246 Weatherly Club Dr., Alabaster AL 35007	Patrice Robinson	info@freedomglobalsolutions.com	256-945-0094
Refresh Collaborative Solutions	1601 5th Ave N, Birmingham AL 35203	C Daniel Jones	hello@refreshcollabsolutions.com	205-296-0081